



CONSTRUCTION PROJECT LICENSE APPLICATION **CITY OF PENDLETON**

500 SW DORION AVE.
PENDLETON, OR 97801
OFFICE: (541) 966-0207 **FAX:** (541) 966-0231

A Construction Project is any activity for which registration with the Oregon Construction Contractor's Board (CCB) is required pursuant to Oregon Revised Statutes, Chapter 701, for which a building permit has been issued or which is undertaken pursuant to a construction contract with the owner.

The prime contractor engaged in a Construction Project may obtain a Construction Project License for a project as an alternative to obtaining Business Licenses for each subcontractor engaged in the Construction Project. The Construction Project License is in lieu of Business Licenses for subcontractors only, and is in addition to the Business License of the prime contractor.

PRIME CONTRACTOR: _____

BUSINESS PHONE#: _____ SS# / FED. ID#: _____

MAILING ADDRESS: _____

CONSTRUCTION LOCATION: _____

CONSTRUCTION PROJECT DESCRIPTION: _____

OWNER or Principal Contact for Prime Contractor:

Name: _____

Address: _____

CONSTRUCTION PROJECT LICENSE FEE:\$400.00

I understand that the license, if approved, will be valid for the duration of the Construction Project, or until the next February 1, whichever is earlier. If false or misleading information has been provided on this application, the Construction Project License may be suspended or denied. I understand that this application must be reviewed and approved by the Planning & Building Department and the Fire Department prior to issuance of a license. The building and fire codes protect the applicant and neighboring properties from hazards. The City may inspect your business to ensure that these codes are met.

The business named herein and its subcontractors, officers, agents and employees agree to hold the City of Pendleton, its officers, agents and employees, harmless from any and all liability for damage to persons or property as a result of the City licensing the business pursuant to the City of Pendleton's Business License Act. This hold harmless agreement is intended to be as liberally applied as allowed under Oregon law.

I understand that this form is only an application. If approved, a license will be mailed to my business address. If the application is not approved, a letter will be sent to notify me.

Signed: _____

Date: _____

Title: _____

STATE OF OREGON CONSTRUCTION CONTRACTORS BOARD REQUIREMENTS

I am in compliance with ORS 701.055 (7) which requires me to be currently registered with the State of Oregon Construction Contractors Board. My registration is in full force and effect.

SIGNED	DATE	C.C.B.#	EXP.DATE
PRIME CONTRACTOR*			
SUBCONTRACTORS*			

***For the prime contractor and each subcontractor, please attach a copy of current certificate of registration issued by the Oregon Construction Contractors Board.**

FOR OFFICE USE ONLY	
Date Application Received: _____	Account: 110-43110 (BLING)
Amount Paid: _____	Receipt #: _____ Initials: _____
Exempt: (Check reason) <input type="checkbox"/> Nonprofit <input type="checkbox"/> Enterprise Zone	
<u>Approvals by Department Heads</u>	
Building/Planning: _____	Fire Marshal: _____
Comments:	

Date Application Approved: _____	Denied: _____
Date License Mailed: _____	Denial Letter Mailed: _____
License #: _____	Refund Check #: _____