

CITY OF PENDLETON FEE SCHEDULE

Administration

	PRODUCT OR SERVICE	FEE
1.	<u>Photocopy fees</u> Single or double sided, Black-and-white or color, letter, legal or 11 x 17	\$0.25 per page
2.	Bound or Large Documents: Budget CIP Audit Ordinance Compilation (Code) Sections	\$10 per document if more than 25 pages \$5 per document if less than 25 pages or less
3.	<u>Large Format Copier Fees</u> (up to 36" x 48")	\$4.00
4.	<u>Audio Recordings</u> Copies of audio tapes of meetings regularly recorded: For the first standard size cassette tape For each additional cassette tape	\$10.00 \$4.00
5.	<u>Locate Fee</u> Charge to cover normal and reasonable staff time (10 minutes or less per request) to locate requested documents	\$3.75 per document
6.	<u>Search Fee</u> Additional charges for staff time when responding to record requests that require more than the "normal and reasonable" time for responding to routine record requests. There is a maximum of four hours labor for any request	\$40 per hour, charged in 15 minute increments.
7.	<u>Certified Copy</u> Certification shows that the record is a true copy of the original.	\$5.00 per document
8.	<u>Fax</u> Facsimile (fax) of records	\$5.00 for first page \$1.00 each add'l page
9.	<u>NSF Check Fee</u> For any check, payable to the City, returned by the City's depository for insufficient funds or other reason	\$30.00
10.	Searches of the City Lien docket Returned payment	\$25 each \$10

Res. [2667](#), [2099](#)

The above fees are determined by estimating the actual cost of preparation. The fees are subject to adjustment.

Ambulance Services

	PRODUCT OR SERVICE	FEE
1.	AO 420 Standby Ambulance & Medics Used when the transporting ambulance and personnel are required to wait for a patient for a return transport	\$195/hr
2.	AO 424 Extra Attendant For those occasions that require the use of a third attendant on the ambulance, based upon medical need	\$195/hr
3.	AO 425 BLS Mileage BLS mileage: per mile (e.g. patient loaded miles to the nearest appropriate facility)	\$21
4.	AO 425 ALS Mileage ALS mileage: per mile (e.g. patient loaded miles to the nearest appropriate facility)	\$21
5.	AO 426 ALS Emergency - No ALS Services Emergency transport where at least one of the 2 EMTs on board are ALS certified, but no specialized ALS services are provided	\$1,155
6.	AO 427 ALS Emergency - w/ALS Services Emergency transport where at least one of the 2 EMTs on board are ALS certified, and specialized ALS services are provided	\$1,295
7.	AO 428 BLS Non Emergency Non emergency transport where neither of the 2 EMTs on board are state certified to perform ALS procedures	\$1,155
8.	AO 429 BLS Emergency Emergency transport where neither of the 2 EMTs on board are state certified to perform ALS procedures	\$1,155
9.	AO 433 ALS 2 Emergency B Multiple ALS Services Emergency transport where at least one of the 2 EMTs on board are ALS certified, and multiple advanced life support procedures are utilized throughout the transport	\$1,515
10.	AO 999 Extrication Delivery of specialized rescue services necessary to access and/or remove a patient	\$215
11.	AO 999 Medical Procedure/ALS-BLS Service No transport required	\$630
12.	Firedmed The annual enrollment fee for ambulance and emergency medical services	\$65.00 per family

Res. [1982](#) & [2438](#)

Annexation

	PRODUCT OR SERVICE	FEE
1.	Annexation of less than 25 acres	\$ 160
2.	Annexation of 25 acres or more	\$ 220

Ord. [2917](#)

Aquatic Center Fees

	PRODUCT OR SERVICE	FEE
1.	General Admission	
	Youth (3-17)	\$ 4.00
	Adult (18 & over)	\$ 6.00
2.	Season Passes	
	Youth (3-17)	\$ 55.00
	Adult (18 & over)	\$ 65.00
	Family	\$130
3.	Caregiver Pass (any age)	\$ 30.00
4.	There is a discount on passes (excluding financial assistance passes) from March 1 to opening day of the Aquatic Center	10%
5.	Punch Cards: Priced for youth or adults to provide from 1 – 3 free swims.	
6.	Recreational Group incentive: Minimum of 20 paid admissions	\$1 discount on each youth admit
7.	Financial Assistance: For city residents with incomes equal to or less than 130% (free school lunch) of the current year's poverty guidelines as published by the U.S. Department of Health and Human Services	Season rate less 50%
8.	Pool Picnic Shelters	
	Blue (Rotary Shelter)	\$40 first 2 hours \$12 each additional hr.
	Green and Yellow	\$30 first 2 hours \$12 each additional hr.
9.	Add-one: Fee to add one hour "private" to existing shelter rental	\$150
10.	Replacement of photo ID	\$7
11.	PRIVATE PARTIES: (2 hour Minimum)	
	Option #1 (Up to 75 people)	\$360.00
	Each Additional Hour	\$150.00
	Option #2 (Up to 150 people)	\$620.00
	Each Additional Hour	\$150.00
	Option #3 (over 150 people)	\$620.00
	Each Additional Hour	Plus \$4.00 each additional person over \$150
12.	GROUP RENTALS (competitive)	EXCLUSIVE: \$35/hr
	50 meter pool rental (diving well not included) for resident groups (includes 1 lifeguard**)	SHARED: \$25/hr
	50 meter pool and bathhouse for non-resident groups	Add 25%
	Lane Rental: (lifeguard supplied)	\$15/lane/hr
	Additional Lifeguards	\$12./hr

Res. [2160](#)

Building, Mechanical, Manufactured Home Siting & Plumbing Fees

PRODUCT OR SERVICE		FEE	
Structural Permit Fees			
1.	Uniform fee for installations under the Oregon Solar Installation Specialty Code (OSISC). This fee includes review of the permit application and one inspection. For engineered systems, the fee will be calculated based on the value of the structural components and labor.	\$125	
2.	Plus state surcharge	12% of the building permit fee	
3.	The structural and fire/life safety plan review fees	65% and 40%, respectively, of the building permit fee	
4.	For existing buildings regulated by Chapter 34 of the Oregon State Structural Specialty Code, for fire suppression of the entire structure, the fire life safety plan review fee shall be 20% of the structural permit fee and structural plan review fee shall be 65%.	20% and 65%, respectively, of the structural permit fee	
5.	The residential structural plan review fee	65% of the building permit fee	
BUILDING PERMIT FEES (Table 1-A)			
	TOTAL VALUATION	FEE	
1.	\$1 to \$500	\$13	
2.	\$501 to \$2,000	\$13 for the first \$500, plus \$1.95 for each additional \$100 or fraction thereof, to and including \$2,000	
3.	\$2,001 to \$25,000	\$42.25 for the first \$2,000, plus \$7.80 for each additional \$1,000 or fraction thereof, to and including \$25,000	
4.	\$25,001 to \$50,000	\$221.65 for the first \$25,000, plus \$5.85 for each additional \$1,000 or fraction thereof, to and including \$50,000	
5.	\$50,0001 to \$100,000	\$367.90 for the first \$50,000, plus \$3.90 for each additional \$1,000 or fraction thereof, to and including \$100,000	
6.	\$100,001 and up	\$562.90 for the first \$100,000, plus \$3.25 for each additional \$1,000 or fraction thereof	
Other inspections and fees:			
7.	Inspections outside of normal business hours	\$55.00 per hour	
8.	Reinspection fees assessed under provisions of Section 109	\$55.00 each	
9.	Inspections for which no fee is specifically indicated (minimum charge – ½ hour)	\$55.00 per hour	
10.	Plan review fee	65% of structural permit fee	
11.	Additional plan review required by changes, additions or revisions to approved plans	\$55.00 per hour	
COMMERCIAL MECHANICAL PERMIT FEES (TABLE 2-A)			
Commercial: New, Alterations, Additions, Repairs, & Accessory Structures			
Multifamily: New, Alterations, Additions, Repairs, & Accessory Structures			
Total Valuation		Mechanical Permit Fee	
\$1	to	\$5,000	\$50.00 minimum permit fee
\$5,001	to	\$10,000	\$50.00 for the first \$5,000 plus \$0.80 for each additional \$100.00 or fraction thereof, to and including \$10,000.
\$10,001	to	\$100,000	\$90.00 for the first \$10,000 plus \$2.00 for each additional \$1,000 or fraction thereof, to and including \$100,000.
\$100,001	and	up	\$280.00 for the first \$100,000 plus \$1.00 for each additional \$1,000 or fraction thereof
1.	Plus state surcharge		12% of the mechanical permit fee
2.	The commercial mechanical plan review fee		25% of the commercial mechanical permit

MECHANICAL PERMIT FEES	
RESIDENTIAL	Cost Each
Furnaces	
Less than 100,000 BTU	\$11.00
More than 100,000 BTU	\$12.50
Floor Furnace	\$11.00
Heaters/Stoves/Vents	
Suspended Heater/Unit Heater	\$11.00
Appliance Vent (Water Heater)	\$8.00
Woodstove	\$9.50
Gas Fireplace/Insert/Flue	\$9.50
Evaporative Cooler	\$9.50
Exhaust Fan, Residential	\$8.00
Compressor/Heat Pump	
3 hp, 100,000 BTU	\$11.00
15 hp, 500,000 BTU	\$16.00
30 hp, 1,000,000 BTU	\$20.00
50 hp, 1,750,000 BTU	\$27.50
Over 50 hp, 1,750,000 BTU	\$42.50
Air-handling Units	
Up to 10,000 CFM	\$9.50
Over 10,000 CFM	\$12.50
Gas Piping	
Four or less connections	\$7.00
More than four (per outlet)	\$5.50
Miscellaneous	
Gas Furnace or A/C Control	\$10.00
Duct/Venting	\$9.50
Regulated appliances not covered above	\$9.50
Minimum Fee	\$65.00
Plus state surcharge	12% of the mechanical permit fee
PLUMBING PERMIT FEES	
Description	Cost Each
New residential	
1 bathroom/1 kitchen (includes first 100 feet of water/sewer lines, hose bibs, ice maker, sink and dishwasher)	\$210.00
2 bathrooms/1 kitchen	\$263.00
3 bathrooms/1 kitchen	\$325.00
Each additional bathroom (over 3)	\$63.00
Each additional kitchen (over 1)	\$63.00
Each additional fixture	\$20.00
Water or sewer line	\$30.00
Irrigation systems	\$50.00
Piping or private storm drainage systems exceeding the first 100 feet	\$25.00
Residential fire sprinklers (includes plan review)	
0 to 2,000 square feet	\$87.00
2,001 to 3,600 square feet	\$129.00
3,601 to 7,200 square feet	\$164.00
7,201 square feet and greater	\$200.00
Manufactured dwelling or pre-fab (circle one)	
Connections to building sewer or water supply	\$28.00
RV and manufacturing dwelling parks	
Base fee (including first 10 or fewer spaces)	\$355.00
Each additional spaces 11 to 20	\$33.00

Each additional 20 or more spaces	\$23.00
Commercial, industrial and dwellings other than one- or two-family	
Base fee (includes up to 3 fixtures and first 100 feet for site utilities)	\$75.00
Each additional fixture	\$20.00
Additional 100 ft. or part thereof (water/sewer)	\$22.00
Medical gas piping	
Base fee	\$219.00
Each inlet/outlet	\$1.00
Miscellaneous fees	
Indirect waste	\$46.00
Specialty fixture	\$46.00
Reinspection	\$46.00
Special requested inspections (per hour)	\$46.00
Fee assessed for technical services, when requested by another government agency under ORS 190 (per hour)	\$75.00
Minimum permit fee	\$65.00
State surcharge	12% of the plumbing permit fee
Commercial plumbing plan review fee	30% of the plumbing permit fee
MANUFACTURED DWELLING SITING PERMIT FEES	
The manufactured dwelling installation fee	\$160.00
Plus a state administrative fee	\$30 per permit
Plus a state surcharge	12% of the total fees

Res. [2518](#), [2648](#)

Building Mover License

	PRODUCT OR SERVICE	FEE
1.	Moving Permit	
	An inspection fee before any licensee shall be authorized to move any building a permit therefor shall be obtained from the Building Department	\$25.00

Ord. [2500](#)

Business License Fees

	PRODUCT OR SERVICE	FEE
1.	For businesses with a permanent location within the city limits*	
	Base Fee: w/Five or fewer (0-5) Full-Time Equivalent (FTE) employees	\$100.00
	Additional Fee: Employee (6-49): # of FTE employees	FTE # x \$20.00
	Fifty or more FTE employees	\$1000.00
2.	For businesses without a permanent location within city limits	
	Base Fee: w/Five or fewer (0-5) Pendleton FTE employees	\$160.00
	Additional Fee: # of Pendleton FTE employees (6-49)	FTE # x \$20.00
	Fifty or more Pendleton FTE employees	\$1000.00
3.	Trade Show	\$300
4.	Round Up Business Licenses:	
	For businesses with a permanent location within the City limits	\$100
	For businesses without a permanent location within City limits	\$160
5.	Round-Up and Happy Canyon Non-profit Vendors	\$200
6.	Round-Up/Indian Village/Indian Crafts	\$200
7.	Main Street Show Master License	\$1,000
8.	Construction Project	\$400

Res. [2593](#)

Cemetery Stones & Markers

	PRODUCT OR SERVICE	FEE
1.	BURIAL SPACES: (Perpetual Care included)	
	Grave, all sections	\$ 680
	Grave, infant	\$ 185
	Grave, Cremains	\$ 425
	Right of Additional Interment	40% of current location cost
	Niches:	
	Single Eco-Niche	\$495
	Double Eco-Niche	\$980
	Glass Front/Niche Wall	Market
2.	INTERMENT SERVICES (Opening and Closing)	
	Cemetery	
	Adult	\$600
	Babyland	\$185
	Cremains	\$215
	Mausoleum	
	Crypt, indoor	\$625
	Crypt, outdoor	\$750
	Niche	\$85
3.	DISINTERMENT SERVICES	
	Cemetery	
	Adult	\$1,700
	Infant	\$800
	Cremains	\$225
	Mausoleum	
	Crypt, indoor	\$5,500
	Crypt, outdoor	\$6,000
	Niche	\$ 85
4.	OVERTIME CHARGES	
	Weekday (Arrival after 3:30pm)	
	Casket	\$175
	Cremains	\$150
	Saturday	
	Casket	\$400
	Cremains	\$150
5.	MISCELLANEOUS SERVICES	
	Perpetual Care Arrears	30% of current grave cost
	Headstone Location and Inspection Fee	\$ 50
	Deed Transfer	\$ 50
	Remove/Replace marker	
	Up to 12"x24" Single Flat	\$ 80
	All others	By Quote
6.	RESALE MERCHANDISE	
	Crypt Monobars and Niche Plates	By Quote
	Monument pricing:	Up to 110% over cost
	Funeral Practitioner sales commission	up to 25%
	Grave Liners and other Interment Products	Market prices

Res. [2506](#)

Convention Center Fees

	PRODUCT OR SERVICE	FEE
	ROOMS	
1.	Main Hall, including balconies	
	Concerts, Circuses and other extensive uses	\$1,375
	Sports events with admission charged and conventions, conferences trade shows	\$690
	Private, non-profit or benefit	\$345
2.	West Meeting rooms	\$560
	West room 1	\$140
	West room 2	\$140
	West room 3	\$140
	West room 4	\$140
3.	Happy Canyon Room	\$280
	Happy Canyon 1	\$140
	Happy Canyon 2	\$140
4.	East Meeting Room	\$420
	East room 5	\$140
	East room 6	\$140
	East room 7	\$140
5.	Entire facility	\$1,860
	Concerts, Circuses and other extensive uses	
	Sports events with admission charged and conventions, conferences trade shows	\$1,170
	Private, non-profit or benefit	\$825
	All wedding receptions, payment required in advance	\$690
	Off-Site Amenity Rentals	
6.	Tables:	
	3x6 classroom table	\$5.00
	3x8 table	\$9.00
	6' Round	\$9.00
	Charitable Organization table rental, all sizes	\$2.00
7.	Chairs	
	Folding chairs	\$1.00
	Banquet chairs	\$2.00
8.	Other Amenities:	
	Pipe & Drape, 10' section	\$10.00
	Stage Panel, including legs	\$10.00
	Stage stairs	\$10.00
	Table skirts, each	\$10.00
	Table cloths, each	\$3.00

Res. [2636](#)

Diminished Property Value Claim Fees

	PRODUCT OR SERVICE	FEE
1.	Claim processing fee	\$200

Ord. [3712](#)

Dog License

	PRODUCT OR SERVICE	FEE
1.	License Fees	
	For each spayed or neutered dog	\$ 10.00
	For each dog other than the above	\$ 20.00
	For spayed/neutered dogs classified as “potentially dangerous”	\$ 30.00
	For dogs not spayed/neutered classified as “potentially dangerous”	\$ 60.00
2.	Impoundment Fees	
	First impoundment of a dog	\$ 15.00
	Second and subsequent impoundment of the same dog	\$ 30.00
3.	Boarding Fee	\$ 6.00 per day

Res. [2266](#)

Driveway or Curb Cut Fees

	PRODUCT OR SERVICE	FEE
1.	For each residential driveway or curb cut	\$ 25.00
	For each commercial driveway or curb cut	\$ 25.00
2.	For each variance application	\$ 200.00
3.	For each Right of Way Use Agreement	\$ 50.00

Ord. [2206](#)

Electrical Inspection Fees

	PRODUCT OR SERVICE	FEE
1.	Residential Services	
	First 1,000 sq. ft. of building space	\$ 106.00
	Each additional 500 sq. ft., or part thereof	\$ 19.00
	Limited Energy	\$ 25.00
	Each Manufactured Home or Modular Dwelling Service or feed	\$ 63.00
2.	Service or Feeders	
	Installation, alteration, or relocation of service	
	200 amps or less	\$ 79.00
	201 amps to 400 amps	\$ 94.00
	401 amps to 600 amps	\$ 156.00
	601 amps to 1,000 amps	\$ 204.00
	Over 1,000 amps or volts	\$ 469.00
	Reconnect only	\$ 63.00
3.	Temporary Services or Feeders	
	Installation, alteration, or relocation of service	
	200 amps or less	\$ 63.00
	201 amps to 400 amps	\$ 86.00
	401 amps to 600 amps	\$125.00
	600 amps to 1000 volts	\$469.00
4.	Branch Circuits.	
	New, alteration, or extension per panel	
	Each branch circuit with purchase of service or feeder	\$ 4.00
	Branch circuits without purchase of service or feeder fee	
	First branch circuit	\$ 54.00
	Each additional branch circuit	\$ 4.00
5.	Miscellaneous Services	
	Each pump or irrigation circle	\$ 63.00
	Each sign or outline lighting	\$ 63.00
	Signal circuits or a limited energy panel, alteration or extension	\$ 63.00
6.	Additional Inspections	
	Each additional inspection over the basic allowance in any of the above categories, per inspection	\$ 55.00
	Hourly Rate (number of hours)	\$ 86.00
7.	Building Codes Appeal Fee	\$20.00
8.	Electrical Bulk Label Application	
	Bulk Label	\$54.00
	Bulk Label State Surcharge (12%)	\$6.48
9.	Restricted Energy Electrical Application	
	Residential	\$25.00
	Commercial	\$50.00
10.	Renewable Electrical Energy Permit Application	
	5 kva or less (2)	\$79.00
	5.01 to 15 kva (2)	\$94.00
	15.01 to 25 kva (2)	\$156.00
	Systems over 25 kva, per each kva	\$6.24
	Hourly Rate	\$96.00
	Each additional inspection (1)	\$44.00

Res. [2564](#)

Engineering Fee

	PRODUCT OR SERVICE	FEE
1.	Minimum Deposit	\$100.00
	Estimated Construction Cost Deposit (% of estimated construction cost)	
	Less than \$30,000	2%
	\$30,000 - \$80,000	1½%
	More than \$80,000	1%
	The deposit shall be applied to the actual review or inspection cost once these services are complete and the actual costs of review or inspection are known, at which time the City will refund any part of the deposit representing an overpayment where the deposit exceeds actual costs	

Ord. [3101](#)

Fire Protection Capital Improvements

	PRODUCT OR SERVICE	FEE
1.	Fees for fire protection services:	
	Single Family Residential	\$2.70 per month
	All Other, Meter Size	
	5/8" to 1"	\$2.70
	1"	\$10.90
	2"	\$17.10
	3"	\$32.65
	4"	\$54.40
	6"	\$87.05
	8"	\$184.95
	10"	\$413.40

Ord. [3504](#)

Ice Rink Fees

	PRODUCT OR SERVICE	FEE
1.	General Admission	\$1.75
2.	Skate Rental	\$2.25
3.	10 Punch Admission Ticket	\$15.00
4.	10 Punch Admission ticket with rental	\$20.00
5.	Concessions (or convenience store pricing, whichever is greater)	Cost to the city plus 100%

Res. [2064](#)

Impounded Vehicles

	PRODUCT OR SERVICE	FEE
1.	Administrative fee for motor vehicle impound	\$50.00

Res. [2172](#)

Jury Fee

	PRODUCT OR SERVICE	FEE
1.	The fee of jurors in the municipal court for each day's required attendance	\$10/day

Ord. [2720](#)

Library Charges

	PRODUCT OR SERVICE	FEE
1.	OVERDUE FEES To a maximum for each item	\$.20 per day per item \$5.00
2.	LOST MATERIALS (Entire item not returned)	
	Book, video, audio, CD, magazine or other item Processing Fee	Cost of item* \$10.00
3.	MISSING MATERIALS (Part of item not returned)	
	Barcode, (from any item)	\$1.00
	Book jacket (plastic)	\$2.00
	Case (for CD – 2-12)	\$8.00
	Case (for CD – 14-24)	\$9.00
	Case (for video)	\$2.00
	CD from set	\$8.00
	Cover (paper, from book, audio, CD, video, magazine, etc.)	\$2.00
	Pamphlet (from video, reproduction cost)	\$2.00
	CD sleeves	\$.50
4.	DAMAGED MATERIALS (Item returned with visible damage =/<5%)	
	Marks, stains (pen, marker, spill, gum, etc. can be cleaned)	\$2.00
	Torn pages, can be mended	\$1.00 per page
	Water damage, dried or can be dried	\$2.00
	More than 5% of an item	Cost of item
	Processing Fee	\$10.00
5.	OTHER CHARGES:	
	Self-help Copy Machine Copies	\$.05
	Insufficient funds returned check	Per Bank
	Interlibrary Loans (only if charged by lending library)	Cost
	Library Card Replaced (after first one free)	\$2.00
	Microfilm Reader-Printer Copies	\$0.25
	Non-Resident Library Card (for 6 months)	\$17.50
*	Cost of Item: The retail price of the item at time of purchase; OR the default price as given for that item classification by the computer, OR a minimum of \$10.00.	

Res. [2567](#)

Liquor License

	PRODUCT OR SERVICE	FEE
1.	License Review Fee For all liquor license applications reviewed by the City of Pendleton except annual renewals	\$25.00

Res. [2595](#)

Nuisance Fee

	PRODUCT OR SERVICE	FEE
1.	Diseased Animal	
	Expense, including veterinarian fees, food, medicines and housing, in keeping a diseased animal or bird, shall be charged to the owner or person controlling the animal and shall be collected before the release of the animal or bird	All expenses incurred by City

Ord. [2422](#)

Parks & Recreation Fees

	PRODUCT OR SERVICE	FEE		
1.	Recreation Center Standard Rental:	Local Govt. or Non-Profit	General Public	If Admission Charged
	Youth Birthday Party		\$40	
	Bouncy House		\$25	
	Putt-putt golf		\$10	
	Teen Birthday Party		\$50	
	Gymnasium			
	Adult Sports Practice		\$15/hr. (2 hr. minimum)	
	Youth Sports Practice		\$12/hr. (2 hr. minimum)	
	Set-Up/take-down – all		\$12/hr. (if contiguous, 2 hr. minimum if not)	
2.	Recreation Center Special Event: (Where food/beverages are served)	Local Govt. or Non-Profit	General Public	If Admission Charged
	Foundation Room			
	First 2 hours (2 hr. minimum)	\$149	\$174	\$199
	Each Additional Hour	\$12	\$20	\$25
	Gymnasium			
	First 2 hours (2 hr. minimum)	\$121	\$191	\$416
	Each Additional Hour	\$12	\$20	\$90
	Deposits:	Foundation Rm.	Gymnasium	If Admission Charged
	Security Deposit	\$50	\$75	\$250
	Alcohol Deposit	\$50		
	Excessive street shoe/equipment on floor		\$500	
3.	Vert Club Room & Little Theater Meetings	Private/Commercial		Govt./Non-Profit
	Club Room			
	First 2 hour block, Weekday	\$124		\$74
	Additional Hours	\$62		
	After 5 pm, weekend, holidays	\$132		\$82
	Little Theater			
	First 2 hour block, Weekday	\$74		\$50
	Additional Hours	\$37		
	After 5 pm, weekend, holidays	\$82		\$58
	Club Room & Little Theater			
	First 2 hour block, Weekday	\$174		\$100
	Additional Hours	\$87		
	After 5 pm, weekend, holidays	\$182		\$108
	Kitchen Use	First 2 hour Block		Additional Hours

	Weekday After 5:00 pm, weekend, holidays Added Staff Fee/Other	\$24 \$32		\$12 \$16 \$12
	Set-Up/take-down – all spaces Weekday After 5pm, weekend, holidays	\$24 \$32		\$12/hr. \$16/hr.
	Security Deposit	\$50	\$25	\$50
	Food Deposit	\$50	\$25	\$50
	Alcohol Deposit	\$50	\$25	\$50
4.	Vert Club Room & Little Theater Special Event: (Where food/beverages are served)	Private/Commercial		Govt./Non-Profit
	Club Room First 2 hour block, Weekday After 5 pm, weekend, holidays	\$324 \$332		\$174 \$182
	Little Theater First 2 hour block, Weekday After 5 pm, weekend, holidays	\$174 \$182		\$150 \$158
	Club Room & Little Theater First 2 hour block, Weekday After 5 pm, weekend, holidays	\$374 \$382		\$200 \$208
	Set-Up/take-down – all spaces Weekday After 5pm, weekend, holidays	\$24 \$32		\$12/hr. \$16/hr.
	Deposits:	Club Room	Little Theater	Both
	Security Deposit	\$50	\$25	\$50
	Food Deposit	\$50	\$25	\$50
	Alcohol Deposit	\$50	\$25	\$50
5.	Sports Fields			
	Tournament: Youth Tournaments Adult Tournaments Lights Private Party: Reserve for 4 hours Lights for 2 hours			\$10 per day per field \$50 per day per field \$5 for 4 hours \$25 \$20
6.	Cemetery Pop Up Tent Rental			\$60 per funeral
7.	Summer Parks Adventure Camp Register for all 6 weeks in advance			\$15/week \$75
8.	Vert Auditorium	Private/Comm ercial		Govt./Non-Profit
	Auditorium: Lobby, Stage, Lights, Greenroom Event/Performance Additional Hours	\$232 \$70	\$132 \$40	
	Auditorium: Stage only (rehearsals) First 2 Hour Block Additional Hours	\$52 \$16	\$42 \$13	
	Auditorium Deposits: Security Deposit--Auditorium Security Deposit—Stage only Plus Alcohol Deposit	\$200 \$50 \$50		

Res. [2543](#), Council Mtg. 3/18/14, Res. [2596](#)

Park Shelter Fees

	PRODUCT OR SERVICE	FEE
1.	Reservation Fees:	
	Park Shelters:	
	4 hours	\$25
	Each additional hour	\$ 5
	All day	\$65
	24 hours	\$85
2.	Stage with electricity:	
	4 hours	\$25
	Additional hour	\$ 5
3.	Ball Fields:	
	1 field, 4 hours, no lights	\$25
	With lights, 2 hour period max, additional	\$20
4.	Tennis Court	
	4 hours	\$20
5.	Miscellaneous Services	
	Additional Picnic tables (moved) Lot of up to 4	\$25
	Picnic kit (free with shelter reservation)	\$ 5
	Metal Detecting Permit, per calendar year	\$15

Res. [2270](#)

Parking Fees

	PRODUCT OR SERVICE	FEE
1.	Contractor Parking Permit	
	When engaged in the construction, reconstruction or repair of a building or installation of equipment in a building adjacent to a street where on street parking spaces are located	\$ 10.00 per day per space
	Deposit for each permit (refundable upon return of the standard)	\$15.00 per stand
2.	Parking tickets - the two hour parking limit	
	Parking ticket without court appearance – first 3 violations in calendar yr.	
	If paid within 48 hours	\$12.00
	If paid thereafter	\$24.00
	Parking ticket without court appearance – 4 th -6 th violation in calendar yr.	
	If paid within 48 hours	\$24.00
	If paid thereafter	\$48.00
	Parking ticket without court appearance – 7 th & subsequent violations in calendar yr.	
	If paid within 48 hours	\$48.00
	If paid thereafter	\$96.00
3.	Parking tickets - other	
	Parking ticket without court appearance - if paid within 48 hours	\$ 20.00
	Parking ticket without court appearance - if paid thereafter	\$ 30.00
	Additional fee if not paid within 15 days of the date of issuance of the ticket and letter sent to DMV	\$15.00

Ord. [3238](#)

Pavement Cut Fees

	PRODUCT OR SERVICE	FEE
1.	Permit fee Permanent patch with Hot Mix Temporary patch with Cold Mix If construction starts before permit is obtained	\$100.00 \$50.00 Double
2.	Penalty for Excavating Newly Surfaced Streets The cost of restoring the pavement surface multiplied by the factor listed: During the first year: During the second year During the third year During the fourth year During the fifth year	six times five times four times three times two times
	This penalty fee shall be computed in addition to normal resurfacing charges and shall be computed from the date at which the City accepted the newly paved surface	
3.	Patching Fees Based on the actual cost per ton of hot mix using the average cost per ton of hot mix meeting City standards that is derived from quotes from at least two local asphalt producers in Umatilla County. The cost per square foot charged will be based on applying the following formula:	$(\text{Cost per ton of hot mix})/6 = \text{Cost per square foot}$
4.	To recut for repatching from cold mix to hot mix, the cost per lineal foot will be based on applying the following formula:	$(\text{Cost per square foot})/2 = \text{Cost per lineal foot (actual cut length)}$
5.	For small street cuts, a minimum charge for 50 square feet applies. For very large street cuts, the patching may be done at cost if the applicant requests.	

Res. 2642

Planning Dept. Fees (Subdivision, Partition & Zoning)

	PRODUCT OR SERVICE	TYPE	FEE
1.	Amendment (Text and/or Map)	IV	1727
2.	Variance	II	494
		III	1045
3.	Conditional Use	III	1045
4.	Temporary Use	III	1133
5.	Mixed Land Use Development	IV	1133
6.	Subdivision and Major Partition	II	791
7.	Tentative Plat	III	1429
8.	Replat Tentative Plat	II	762
		III	1429
9.	Final Plat	I	269
10.	Planned Unit Development	IV	1133
11.	Minor Partition Tentative Plat	II	675
		III	1313
12.	Minor Partition Final Plat	I	152
13.	Boundary Line Adjustment	II	523
		III	1045
14.	Tentative Plat Modification	I	378
		II	494
		III	1045
15.	Dedication of ROW	X	203
16.	Vacation of ROW	X	944
17.	Appeal of a Type II decision**	X	303
18.	Appeal of a Type III decision	X	944
19.	Parking Lot Permit	I	247
20.	Development Permit - RES	I	36
21.	Development Permit - COM/IND	I	94
22.	Annexation by petition	X	290
23.	Annexation as a COA	X	0
24.	Payment in Lieu of Dedication for Parks Multiplied by the maximum number of housing units that could occupy the property		\$138 x housing units
	Filing fees are payable upon application, are non-refundable, and shall be doubled if the start of construction occurs prior to application for the permit. **Fee for appeal of a Type II decision is refundable if appellant prevails - see ORS 227.175		

Res. [2545](#), [2592](#)

Regulatory License (Amusement and Music Devices)

	PRODUCT OR SERVICE	FEE
1.	Annual license fee for each amusement device	\$25.00
2.	For each social game table licensed	\$180.00/yr.
3.	Nonprofit society, club or fraternal organization annual social game license	\$25.00
4.	Circus, menagerie or carnival show license fee	\$125.00/day
5.	Applicant for a social game license nonrefundable investigation fee	\$150.00
6.	Applications for change of financial ownership nonrefundable investigation fee	\$65.00
7.	Door-to-Door Solicitations (peddler) permit application nonrefundable investigation fee	\$50.00
8.	Merchant policeman or armored car service nonrefundable identification card fee	\$10.00 per person
	Temporary permit nonrefundable fee	\$10.00
	Replacement ID card	\$1.00
	Detective Business nonrefundable identification card fee	\$10.00 per person
	Temporary permit nonrefundable fee	\$10.00
	Replacement ID card	\$1.00
9.	False alarm fine for two (2) or more false alarms within a month	\$25.00

Ord. [3472](#)

Sewer Rates

PRODUCT OR SERVICE		FEE	
1	Residential (Single Family Dwelling Unit)	In-City Rates	Out-of-City Rates
	Each Single Family Dwelling Unit	\$39.15	\$58.75
2	Transient (Hotels, rooming houses, motels and all other transient type of living quarters.)		
	1st Unit	\$39.15	\$58.75
	Each and every unit (whether occupied or not)	\$20.10	\$30.05
3	Commercial (Light)		
	Minimum charge (1,100 cubic feet)	\$39.15	\$58.75
	Per additional 100 cubic feet	\$2.20	\$3.35
4	Commercial (Heavy) (To be computed upon the amount of flow, B.O.D. and Suspended Solids introduced into the system by the user)		
	Flow (per 100 cubic feet)	\$1.15	\$1.90
	B.O.D. (per lb.)	\$1.00	\$1.60
	Suspended Solids (per lb.)	\$1.15	\$1.90
	Commercial Grey Water & RV Spaces , each unit	\$9.90	\$14.95
6	Septic Waste and Fats, Oil, Grease (FOG)		
	First 500 gallons	\$63.10	
	Each additional 500 gallons, or portion thereof	\$63.10	
7	Wastewater Treatment Plant Lab Fees		
	B.O.D. (per sample)	\$40.65	
	Fecal Coliform (per sample)	\$33.80	
	E. Coli (per sample)	\$33.80	
	Total Coliform (per sample)	\$33.80	
	Suspended Solids (per sample)	\$20.30	
	Digester (Volatile Acid and Alkalinity) (per sample)	\$27.05	
	Total Solids (per sample)	\$6.80	
	Ammonia Nitrogen	\$27.05	
8	Enterprise Zone Discount		
	All fee reductions shall be available over a three (3) year period after business operations begin and shall not be more than 50% of the fees established in this Resolution		
	The City of Pendleton will discount its established fees for every full-time family wage job generated by a new employer eligible for the enterprise zone exemption	5% per job	
	For an existing local business for every full-time family wage job generated by expansion	7.5% per job	
9	Out-of-City Wholesale Customers		
	Charge for Residential, Transient, Commercial (Light), Commercial (Heavy), and RV Spaces. Wholesale Customers are those that own their own collection system to which the City provides treatment for their wastewater.	110% of the In-City Rates	
10	Annual Rate Adjustment		

	Each April 1 Resolution charges for Septic Waste and Fats, Oil, Grease (FOG) and Resource Recovery Facility Lab Fees shall be adjusted by an amount equal to 2.5% or the greater of the year to year percentage change in the Engineering News Record (ENR) Construction Cost (20-city average) Index as of December of the preceding calendar year. The billing rate will be the adjusted rate rounded to the nearest \$0.05.		
11	5-year 10.5% Rate Adjustment Resolution charges for Residential, Transient, Commercial (Light), Commercial (Heavy), Commercial Grey Water & RV Spaces shall be increased 10.5% on January 1, 2017; January 1, 2018; January 1, 2019, & January 1, 2020. The billing rate will be the adjusted rate rounded to the nearest \$0.05.		
12	Wastewater Contribution Permit, application fee	\$116.00	

Res. [2627](#), Ord. [3237](#)

Sidewalk Permit Fees

	PRODUCT OR SERVICE	FEE
1.	Application for a permit to construct, repair or alter a sidewalk or curb	\$ 25.00
	Fee shall be doubled if the start of construction occurs prior to application for the permit	\$ 50.00

Ord. [2320](#)

Signs

	PRODUCT OR SERVICE	FEE
1.	Bond (for sign as designated herein)	\$ 200
2.	Permits: Per square foot of sign face With Minimum and Maximum	\$ 25 \$ 20 \$ 50
3.	Penalties The fee for any sign shall be doubled when the applicant begins work prior to obtaining the sign permit or bonding, as required by this Ordinance	Double
4.	Variance, Conditional Sign, or Appeal Fee The following NONREFUNDABLE fees shall be paid to the City upon filing for an application:	
	Variance Application	\$ 200
	Conditional Sign Permit Application	\$ 200
	Appeal (of Commission only)	\$ 200
	Amendment	\$ 300
5.	Deposit for 10 or more Political and Campaign Signs (refundable upon removal unless the City has to remove)	\$150.00

Ord. [2775](#)

Solid Waste Disposal

	PRODUCT OR SERVICE	FEE
1.	Wheeled Cart Containers	\$ 14.25 per month
	Thirty-Two (32) gallon (maximum 100 pounds)	
	Ninety (90) gallon (maximum 250 pounds)	\$ 29.90 per month
	Replace cart lost or damaged by customer	\$ 40.65 each
	Return for pickup outside normal route	\$ 6.00 each
2.	For special containers , other than the special ninety (90) gallon wheeled containers provided by the Franchisee, in addition to the collection fees:	
	For containers of up to 8 cubic yards For corrugated cardboard containers	\$63.00 per cubic yard per month \$12.00 per month
3.	Drop box having a capacity from twenty (20) cubic yards to forty (40) cubic yards.	\$23.00 per delivery plus \$63.25 per ton for disposal plus \$89.70 per pickup
	A demurrage charge for each day after the seventh	\$9.00 per day
4.	For service not at street level an additional charge	\$0.80 per flight per week
5.	Extra charge for pickup from a storage area more than 100 feet from the curb line of the street	\$1.50 per month
6.	For any special pickup made necessary by unavailability of can or container	\$8.45
7.	For handling a special bulk pickup	\$7.75 per cubic yard or fraction thereof
8.	Extra Hauling by the load:	
	Truck and One Man Truck and Two Men	\$ 58.00 per hr. plus \$ 63.25 per ton \$ 77.40 per hr. plus \$ 63.25 per ton
9.	Hauling solid waste from sanitary compactors:	\$ 89.70 per pickup plus \$ 63.25 per ton for disposal
10.	Transfer Station:	
	Minimum charge, not compacted	\$ 8.65 for 280 pounds or less
	Each Additional 20 Pounds	\$ 0.65 per 20 pounds
	Bulk quantities	\$ 63.25 per ton
	Brush or bulky loads	\$ 11.50 per cubic yard
	Collection trucks serving customers exclusively outside City of Pendleton	\$ 40.25 per ton for disposal
	Appliances	\$ 9.20 each
	The City of Pendleton may deposit any solid waste except hazardous waste at the transfer station without charge.	\$0
11.	Passenger Tires/Truck Tires:	
	Passenger Tires (without rims)	\$ 3.00 per tire
	Passenger Tires (with rims)	\$ 10.00 per tire
	Truck Tires	\$ 13.00 per tire
12.	Bio-Medical Waste:	
	Sharps containers for collection	\$ 2.70 per quart of volume
	Minimum fee per pickup of sharps	\$ 13.35 per pickup
	Maximum fee per sharps container (5-gallon maximum size containers)	\$ 26.70 per container
	Sharps containers delivered to Pendleton Sanitary Service Office for disposal	\$ 13.35 each
	8.2 quart sharps containers for sale	\$ 6.65 each
	20-gallon disposal box, including box, liner and collection	\$ 73.25/pickup
	40-gallon disposal box, including box, liner and collection	\$ 79.95/pickup
	Spill Remediation	\$ 133.10 per hour plus supplies

Res. [1809](#)

Street Maintenance Utility Fee

PRODUCT OR SERVICE		FEE	
	Meter Size	Meter Equivalent	Utility Fee
1.	0.75-inch	1.0	\$5.30
2.	1.00-inch	1.7	\$9.05
3.	1.50-inch	3.3	\$17.55
4.	2.00-inch	5.3	\$28.20
5.	3.00-inch	10.7	\$56.90
6.	4.00-inch	16.7	\$88.80
7.	6.00-inch	33.3	\$177.10
8.	8.00-inch	80.0	\$425.45
9.	Annualized Rate Adjustment. Beginning in 2017, each April 1 Resolution charges for Street Maintenance Utility Fee Charges shall be adjusted by an amount equal to the greater of 2.5% or the year to year percentage change in the Engineering News Record (ENR) Construction Cost (20-city average) Index as of December of the preceding calendar year. The billing rate will be the adjusted rate rounded to the nearest \$0.05.		

Res. [2628](#)

System Development Charges

	PRODUCT OR SERVICE	FEE
1.	The City adopts the specific projects and costs estimates for transportation System Development Charges as outlined in the City of Pendleton methodology Report dated July 14, 1997	See Appendix A
2.	Per single family dwelling unit	\$1,471.50
3.	Per unit for multi-family Dwelling Units	\$ 967
4.	Per Equivalent Length New Daily Trips for commercial and industrial buildings and manufactured home parks	\$ 154.15
5.	Interest for deferred systems development fees	7½ percent per annum
6.	Annualized Rate Adjustment Each April 1 all charges shall be adjusted. The CPI-U shall be based on the percentage change in the Portland-Salem Consumer Price Index, Urban Consumers as of December of the preceding calendar year. The billing rate will be rounded to the nearest \$0.05.	Lesser of 3.5% or CPI-U

Res. [2546](#)

Taxi Fares

	PRODUCT OR SERVICE	FEE
1.	Minimum fee per call	\$3.25
	Plus per mile or fraction thereof	\$2.25/mile
	Each additional passenger	\$0.60
2.	Special charges:	
	All round trips	Total metered time
	Plus waiting time	\$24.00 per hour
	Waiting time when stopped by order of passenger	\$24.00 per hour
	Extra stops when going in the same direction	\$0.65
	Waiting time	\$24.00 per hour
3.	Delivery charges	
	Minimum	\$1.50
	Plus per metered mile	\$1.20/mile
	Plus handling charge for not over ten pounds	\$1.75
	Above ground floor	\$1.25 per floor per ascent
4.	Pick-up of additional passenger en route	\$1.20 per metered mile plus
	Minimum fee for two passengers	\$0.75 per passenger
	Minimum fee for three or more passengers	\$0.50 per passenger

Res. [1778](#)

Transportation

	PRODUCT OR SERVICE	FEE
1.	Upon approval of a permit, the City Police Chief shall furnish driver with an identification card:	
	Taxicab driver	\$10.00
	Bus Driver	\$10.00
	Ambulance Driver	\$10.00

Ord. [3473](#)

Water Rates

	PRODUCT OR SERVICE	FEES			
1.	Size of Service	No Pavement	With Sidewalk No Pavement	With Pavement	With Pavement And Sidewalk
	3/4"	\$1,236.55	\$1,866.75	\$2,260.55	\$2,890.65
	1"	\$1,378.35	\$2,008.45	\$2,402.35	\$3,032.45
	1 1/2"	\$2,008.45	\$2,638.60	\$3,032.45	\$3,662.55
	2"	\$2,764.65	\$3,394.80	\$3,788.60	\$4,418.70
	Over 2"	Actual cost of field labor, materials, plus 40% (for overhead). A full deposit based on an estimated cost is required before installation			
Note: Deposit required based on estimated cost					
2.	Base Rates:			In-City Rates	Out of City Rates
	Single Family Dwelling Unit			\$26.85	\$40.25
Duplex, per Dwelling Unit			\$20.50	\$30.75	
Multiple-Family Dwelling (3 or more units), per unit			\$15.45	\$23.30	
Motels, per unit			\$10.15	\$15.20	
Recreation Vehicle Spaces, per space			\$6.80	\$10.25	
Commercial					
Commercial, industrial, hospitals, hotels, retail stores, service establishments, professional and other offices, financial institutions and other similar establishments					
1" or less meter			\$33.35	\$50.00	
1 1/2"			\$59.60	\$89.50	
2"			\$94.00	\$140.95	
3"			\$153.40	\$254.30	
4"			\$308.80	\$463.25	
6"			\$438.55	\$657.90	
8"			\$830.40	\$1,245.70	
10" or greater			\$1,222.40	\$1,833.65	
Fire Service:			\$12.6 per diameter inch		
3.	Volumetric Rates to be Charged				
	One unit of water usage equals 100 cubic feet or 748 gallons.				
	First 19 units:			\$1.70	\$2.50
	20 units to 149 units:			\$1.85	\$2.80
150 units or more:			\$1.95	\$3.00	
4.	Temporary Service				
	Temporary service of 7 days or less (plus applicable rate for amounts over 500 cu. ft. of water)				
	Charge for fire hydrant connection, per construction project (per season)				\$850.65
	Fire Hydrant connection (15 days or less)				\$437.15
	Additional fee for each time the location of such service is changed				\$118.25
	Installation charges and deposits. The applicant for temporary service shall be required:				
	a) For metered service a deposit for meter installation and removal, providing appropriate service exists and City personnel does the installation				\$110.25
	b) For fire hydrant connection:				
	(1) Installation fee, if City personnel does the installation				

	(2) Minimum water charge specified above	\$110.25
	(3) Refundable equipment deposit to be used to cover any damage to equipment loaned by the Water Department to the applicant for use in such temporary service	\$291.40
		\$787.65
5.	Water Fill Stations	\$74.55
6.	Meter Removal	
	Meter removal	\$47.25
	Reinstallation charge	\$39.35
7.	Out-of-City Wholesale Customers	110% of the In-City Rates for Volumetric Rates
	Wholesale Customers are those customers which operate and maintain their own water distribution system to which the City supplies water via an intertie.	
	The Confederated Tribes of the Umatilla Indian Reservation (CTUIR), through a pre-existing agreement for an existing intertie. Any additional usage by the CTUIR greater than 100,000 cubic feet a month is charged as prescribed for Out-of-City Wholesale Customers.	100,000 cubic feet per month at no charge
8.	Annualized Rate Adjustment The billing rate will be the adjusted rate rounded to the nearest \$0.05	Lesser of 3.5% or Portland-Salem CPI-U
9.	Payment of Charges	
	Where service has been disconnected for failure to pay for services rendered before such service shall be restored or water turned on again.	\$47.25
	Minimum service charge to customers desiring service on Saturdays, Sundays, Holidays and between the hours of 4:30 p.m. and 8:00 a.m. weekdays	\$55.10
	The fee to provide a postcard late notice for overdue charges	\$6.10
	The fee to provide a door hanger notice of overdue charges	\$15.75
10.	Cross Connections	
	Lawn, garden or landscaping sprinkling systems permit	\$44.50
	Fee to conduct the first inspection and/or test of the backflow prevention device	\$29.70
11.	Tampering or by-passing service	\$97.95
	For tampering with or by-passing water service after meter is shut off or locked out for non-payment	
12.	Annualized Rate Adjustment	2.5% or greater
	Each April 1 Resolution charges for Service Connection Installation Charges, Temporary Services, Water Fill Stations, Meter Removal / Reinstallation, Payment of Charges, Cross Connections, and Tampering or By-Passing Service shall be adjusted by an amount equal to the greater of 2.5% or the year to year percentage change in the Engineering News Record (ENR) Construction Cost (20-city average) Index as of December of the preceding calendar year.	
	Resolution charges for Base Rates to be Charged and Volumetric Rates to be Charged shall be increased 10.5% on January 1, 2017; January 1, 2018; January 1, 2019, & January 1, 2020.	10.5% per year

Res. [2626](#)

Weed Abatement

	PRODUCT OR SERVICE	FEE
1.	Postage and office supplies, per lot abated	\$7.00
2.	Code Enforcement, per lot abated (one hour minimum)	\$27.00/hr.

Res. [2650](#)